

Arcadia Parks and Recreation Committee
Meeting Minutes
January 3, 2023 - Arcadia Township Hall

1. **Call to Order:** The meeting was called to order at 7p.
2. **Roll Call:** Brian North conducted a roll call. The following persons were present: Mike Matteson, Janice McCraner, Brian North, Deb North, guests: Brad/Jan Hopwood, Shannon/Tom Westgate, Paul Brown and absent: Pat Manke.
3. **Approval of Minutes – December 5, 2022:** Mike Matteson made a motion to approve the minutes and Janice McCraner seconded. AIF, Passed.
4. **Approval of Agenda:** Janice McCraner made a motion to approve the agenda and Mike Matteson seconded. AIF, Passed.
5. **Public Comment on Agenda:** No comments.
6. **Discussion Items:**
 - a. Old Business:
 1. MCMP Grant – Progress Update:
Currently there is nothing to report.
 2. Finch Park Restroom Repair - Update:
Brian North submitted a grant inquiry to the Manistee County Community Foundation. The committee is requesting a grant to fund the creation of a Master Plan for renovations at Finch Park. If a grant is submitted and approved, the financial contribution will be the Township \$1,000 and the MCCF will be \$4,000. Towards a grant submission, Brian North wants to follow the same procedural protocol for identifying an engineering/architectural consultant and for community engagement that was used for the Sunset Station project. Brad Hopwood noted that renovated items that are approved may be done on an ala carte basis rather than attempting to implement all the renovations at the same time.
 3. Fishing Dock at Grebe Park:
Brad Hopwood provided pictures of the fishing dock at Grebe Park. Discussion was held on what the various repairs may entail. Janice McCraner will contact Zach Gilbert to look at the inner segments of the dock to assess whether his equipment may be able to handle the task.

- b. **New Business:**
 - 1. **Chair of P&R Committee:**

Because of the recent changes in the committee roster and resignation of Ross Kladder as chair, a discussion was held to select a new chairperson. Janice McCraner made a motion to select Brian North as committee chair. AIF, Passed.
 - 2. **Budget Planning for 2023:**

Paul Brown informed the committee that the Township is beginning to work on the 2023 budget and is seeking budget input from the Parks & Recreation Committee. Some initial budget items discussed for inclusion were a match for potential Finch Park MCCF grant, repair of fish dock at Grebe Park, and recommending an hourly wage increase for landscaping staff.
- 7. **Public Comment:**
 - a. Brad Hopwood mentioned that he has merry-go-round equipment previously removed from Sunset Station. The equipment could be used in one of the parks or at Pleasant Valley Community Center. The committee will look at possible sites and what needs to be done for installation.
- 8. **Adjournment:** Janice McCraner made a motion to adjourn at 7:50p and Deb North seconded. AIF, Passed.

Minutes taken by Deb North on January 3, 2023.