Township of Arcadia

October 11, 2018 – 7:00 P.M.

Township Board Meeting Minutes

3422 Lake Street, Arcadia, Michigan 49613

Present: Janice McCraner, Supervisor; Greg Wisner, Trustee; Mike Cederholm, Trustee; Debbie Eckhout, Treasurer; Patti Wilson, Clerk

Call to order by Janice McCraner, Supervisor: 7:00pm. Pledge of Allegiance & Invocation

**Public comments on agenda items:** Phragmites concerns

**Approval agenda:** Add to Old Business:

Add to Marina – Lake Issue

Add Alleyways Committee

Board of Review Appointment, Form 65 Audit Report, Update on Lawsuit

**Motion** to approve Agenda with five additions as amended by Wisner, 2nd Wilson, **AIF-PASSED**

**Motion** to add revision to Payroll under Old Business by Patty, 2nd Wisner. **AIF-PASSED**

Treasurer wants to add Alcohol Use Policy to Parks – no motion – **not added**.

**Manistee Recycling Coordinator:** Sarah Acher

**Michigan Sea Grant Sustainable Small Harbors**: Mark Breederland

**Treasurer’s Report:** Fund balance and list report.

**Listing of Bills:** New Attorney Bill; Manistee County Planning Department; Metro Fund

**Meeting Minutes**: **Motion** to approve minutes of 09-18-18 Special meeting by Cederholm, 2nd Wisner. McCraner, Wilson, Wisner, Cederholm-Yes ; Eckhout- Abstain –  **Passed**

**Committee and Department Reports**

**Marina/Harbor –** Dick reported similar electrical problems at a lot of Harbors in Michigan. Average Marina $500,000 for electrical upgrades. Dick attended a meeting downstate about possible Grants for Electrical. Need three years financials to apply. Marina is officially closed and being used for Storage by Stoops over the winter. 2019 Harbormaster Contract, no changes from last year.  **Motion** to Approve 2019 Harbormaster Contract by Wisner, 2nd Wilson. **AIF- Passed**

**Weed Assessment** – phragmites discussion. Email from Saul about concerns. Supervisor McCraner will call about treatment.

**Planning Commission:**. Wisner– Two new site plans approved; Pleasant Valley Motel and Expansion of Arcadia Truck Repair.

**Two applicants for Planning Commission opening**; Tom Wass and Nancy Nagy. Supervisor recommends Nancy Nagy. **Motion** to Approve Nancy Nagy for planning commission open seat by Wisner, 2nd Cederholm.: McCraner, Wilson, Wisner, Cederholm; Yes Eckhout.-NO-**PASSED**

**Fire Department** –– Melanie Cederholm reported 3 Medical and 3 Fire Run since the last Board Meeting. Lucas Compression Device malfunctioned after Fall Festival. Product is out of warranty by two months. Melanie spoke with Physio Control/Stryker rep and unit is being sent to him for possible repairs. He is also providing a loaner during that time. If repairs cannot be completed by the Rep, a Service contract can be purchased and backdated to cover the repairs in excess of $4000. **Motion** to pre-approve the $1368 Service Contract if Lucas needs further repairs by Wisner, 2nd Wilson. **AIF –PASSED**

**Motion** to approve additional $200 for Firefighter Taylor Makowski to attend EMT class in Traverse City that was approved for the wrong amount at the 09-13-18 Board Meeting by Eckhout, 2nd Wisner. **AIF**-**PASSED**

**Cemetery** – Continuing security issue. Bonnie Werle suggest a trail cam.

**Historical** – **None**

**Junk & Blight - None**

**Roads – None**

**Park Commission** John Steben turned in Yearly Meeting Schedule to be posted. Mole Man Billing questions; per Board, Parks can negotiate contract as they see fit. John announced Tom Farnsworth and Tom Wass are running as write-ins on the 11-06-18 Ballot for Park Commission empty seats. Beckett & Rader have a contingency plan for the erosion problem at Sunset Station. Gerry Niemi volunteered to help with any temporary repairs and to assist John S. in calling Beckett and Rader about the problem.

**Board of Review: NONE**

**Old Business**

**Alleyways:** Committee does not believe there are any structural encroachments to the Alleyways. Most are trees, flowers, etc. that the landowners are responsible for clearing. Committee plans to send a notification letter informing residents of their responsibilities, then proceed to surveying alleyways. **Motion** to proceed with letter to citizens and follow up with alleyway surveys by Wisner, 2nd Wilson. **AIF-PASSED**

**Motion** to revise payroll periods to Monthly for Township employees and Biweekly for Seasonals by Wisner, 2nd Cederholm. **AIF-PASSED**

**Board of Review Applications** – Received one application for Michael Qasar. **Motion** to appoint Michael to Board of Review by Wilson, 2nd Wisner. **AIF-PASSED**

**Lawsuit Update**: Motion for Summary judgement dismissed only remaining active count is FOIA request.

**Audit Form F65**- has been filed with the State for every other year audits. Verified with Gabridge

**New Business:**

**Motion** to continue with PA69 Recycling Program by Wisner, 2nd Wilson. **AIF-PASSED**

Assessor Info Packet:

**Motion** to approve MCL 221.70 Charitable Exemptions by Wisner, 2nd Eckhout. **AIF-PASSED**

**Motion** for Resolutions for Poverty Guidelines by Wisner, 2nd Eckhout. **AIF-PASSED**

**Motion** for Resolution to Waive Collection of Penalties or Fines for non-filing or late filing of Property Transfer Affidavits by Wisner, 2nd Eckhout. **AIF-PASSED**

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**Public Comment:**

Meeting adjourned by Supervisor 9:10pm

Respectfully Submitted, Patti Wilson

Clerk Township of Arcadia