Arcadia Township Hall

December 13, 2018 – 7:00 P.M.

Township Board Meeting minutes

3422 Lake Street

Arcadia, Michigan 49613

Present: Janice McCraner, Supervisor/ Greg Wisner, Trustee/ Mike Cederholm, Trustee/ Patti Wilson, Clerk / Melanie Cederholm, Treasurer

Call to order by Janice McCraner, Supervisor: 7:00pm. Pledge of Allegiance & Invocation

Public comments on agenda items: **NONE**

Agenda Amended:

Addition New Business: Fire Safe; Treasurer Cederholm

Addition Old Business: Alley Committee Update; Trustee Wisner

Addition Park Commission: Budget; Clerk Wilson

**Motion** to accept Agenda as amended by Trustee Wisner, 2nd Clerk Wilson, AIF: **PASSED**

Treasurer Report: All Township Bank accounts have been transferred into Treasurer Cerderholm’s name. Safe Deposit box located at State Savings Contents examined, contains CD’s. Treasurer will empty and close, CD’s will be held in locked fire safe in Township Office. Treasurer requests a locking two drawer filing cabinet for next to her desk.

**Motion** to allow Treasurer to purchase a two drawer locking filing cabinet by Trustee Cederholm, AIF, **PASSED**

Clerk Report: Clerk will continue to move general ledger to new computer.

**Motion** to add May Unlimited to the approved vendor list by Wisner, 2nd Wilson, AIF, **PASSED**

Listing of Bills: **Motion** to pay bills as presented by Trustee Cederholm, 2nd Wisner, AIF, **PASSED**

Approval of Minutes:

**Motion** to approve 11/8/2018 Township Board meeting with the addition of Pauline Jaquish as a presenter by Trustee Cederholm, 2nd Wisner, AIF**, PASSED**

**Motion** to approve 11/8/2018 Township Board meeting with the addition of Pauline Jaquish as a presenter by Trustee Cederholm, 2nd Wisner, AIF**, PASSED**

Fire Department:

* Report by Chief Hull; 8Medical Runs, 0 Fire runs
* Need Hall on January 16, 6:30 pm for Fire Fighters Association Meeting
* Working on DNR grant 2019
* Revenue sharing ; will get 1 set of turnout gear $2400.00
* Gas Meter is ordered
* December 20, 2018FD Christmas Dinner at the Hotel Frankfort
* Hannah Gilbert, Resigning for present due to school commitments

Planning Commission:

* Camp Public hearing went well
* **Motion** to update planning and Development Fees and Escrow by Wisner, 2nd Wilson, AIF**, PASSED**

Historical Society**:** Treasurer received $5000.00 from Historical Society.

Park Commission:

2019/2020 Budget submitted by John Steben for consideration at Budget Meeting.

**Motion** to create and Ad Hoc committee to handle Beach Park erosion issues, members Tom Wass, Greg Wisner, Janice McCraner and Brad Hopwood by Wisner, 2nd Wilson AIF**, PASSED**

**Motion** to authorize Supervisor McCraner to sign work order from Beckett & Raeder for Lake Michigan Beach Overlook, Short-term Erosion and Access Improvements, in amount up to$ 10,000.00, by Wisner, 2nd by Treasurer Cederhom, AIF; **PASSED**

**Motion** to move 800$ from Planning Commission to Park Commission Budget to cover Park budget deficit and $200.00 allowance for purchase of snow fence by Trustee Wisner , 2nd Clerk Wilson,, AIF; **PASSED**

Old Business:

Alley Committee update by Trustee Wisner, they will be drafting letter for circulation to homes on alleys.

New Business:

**Motion** to approve expenditure for Supervisor McCraner and Clerk Wilson, to become notary public y Wisner, 2nd Trustee Cederholm, AIF, PASSED

Public Comment**: None**

Meeting adjourned by Supervisor 8:10pm

Respectfully Submitted Patti Wilson/Clerk Township of Arcadia