

Arcadia Parks and Recreation Committee
Meeting Minutes
December 5, 2022 - Arcadia Township Hall

1. **Call to Order:** The meeting was called to order at 7p.
2. **Roll Call:** Brian conducted a roll call. The following persons were present: Patrick Manke, Mike Matteson, Brian North, Deb North, and guests: Brad and Jan Hopwood; Shannon and Tom Westgate.
3. **Approval of Minutes – October 5, 2022:** Mike Matteson made a motion to approve the minutes and Pat Manke seconded. AIF, Passed.
4. **Approval of Agenda:** Pat Manke made a motion to approve the agenda and Mike Matteson seconded. AIF, Passed.
5. **Public Comment on Agenda:** No comments.
6. **Discussion Items**
 - a. Old Business
 1. MCMP Grant – Progress Update:

The State of Michigan opened a new grant program to deal with shoreline damage due to high water levels. This program covers 80% of design and construction costs with 20% local match. The Arcadia Township Board held a special meeting to review and approve applying for this grant and approved spending the required matching funds. GEI has expedited the design process and submitted the grant application on November 30, 2022. The application included a 60% progress set of drawings; the committee received a copy via email from Ross Kladder on November 30, 2022.
 2. Finch Park Restroom Repair - Update: Discussion – Shannon Westgate and Brad Hopwood were in attendance; they recommend that we create a “Master Plan” for Finch Park and that we investigate seeking a grant from the Manistee County Community Foundation to fund plan development. The foundation may also allocate funds via a grant to assist with construction costs.
7. **New Business:**
 1. Potential New Member: Pat Manke indicated that the Board of Trustees has not received an application for the open position on the committee.
 2. *2023 Meeting Schedule:* committee approved; AIF, passed.

8. **Public Comment:**

- a. Brad Hopwood told the committee about issues with dock misalignment at the fishing dock in Grebe Park. There was discussion on meeting at the site to brainstorm repair options later in the week.

9. **Adjournment:** Pat Manke made a motion to adjourn at 8p and Mike Matteson seconded. AIF, Passed.

Minutes taken by Deb North on December 5, 2022.