Arcadia Township Hall

September 11, 2014 – 7:00 P.M.

Public Hearing/Board Meeting Minutes

 3422 Lake Street, Arcadia, Michigan 49613

Present: Doug Carter/ Supervisor, Patrice Wisner/Clerk, Robert Holmes/Treasurer, Greg Wisner/Trustee, Mike Cederholm/Trustee.

Guests: 16

Call to order 7:00pm and Pledge of Allegiance

**2014-2015 Budget Public Hearing** – Holmes presented budget for 2014-15 including Road Millage funds. No public comment. G. Wisner motion to accept 2014-15 Budget/General Appropriations Act Resolution, Cederholm 2nd, Roll Call Vote, AIF. Public hearing regarding 2014-15 budget is closed 7:05pm.

**Public comments on agenda items:**

**Approval/Amendments to the agenda**: unanimous consent

**Treasurer’s Report** – filed as submitted

**Approval Meeting Minutes** – August 14, 2014 amended to add: $13,640 public safety grant awarded to Fire Department business for generator and cement pad for emergency shelter and add “a petition to elect a Parks and Rec commission was turned in” to Public Comment. Carter made motion to accept minutes as amended, G. Wisner 2nd, AIF.

**Correspondence** –

**Committee and Department Reports**

**Marina and Harbor** –

**Planning Commission** - G. Wisner reported that the Master Plan has been adopted at a regular meeting on September 3, he recommends that the Board approve and adopt the plan. G. Wisner made a motion for the board to accept the resolution approving the New Arcadia Township Master Plan, P. Wisner 2nd, roll call vote, AIF.

**Fire Department** – Fire Chief Wes Hull reported 3 medical/1 fire runs. Open House in October to celebrate 50 years. Fire house needs new exit doors, estimated to cost $1000 to replace. Carter supports the replacement.

**Grants** – **Carter -** SAW grant not granted for Water Shed, but granted for Sewer study.

**Cemetery**  -

**Historical Commission** – D. Eckhout reports that the commission met in August. Repairs to the ramp will be completed this fall. Museum is closed for the season. New brochure for giving is in the works.

**Traffic Safety Committee -**

**Old Business**

* **Recycle Program -** Sarah Archer, coordinator was present to give a report on the recycling program in Arcadia. Written report distributed. 188 tons of recycle materials have been collected since April. Increase will only be $3 per household. She is asking for a commitment from the Board to approve the resolution and enter into an agreement with Manistee County from January 1, 2015 to December 31, 2015. D. Carter motion to accept resolution, G. Wisner 2nd , roll call vote, AIF.
* **Ordinance Enforcement officer –** D. Eckhout reported that the situation on Erdman Road has been resolved and cleaned up satisfactorily. No new complaints.
* **Kenny Messer Memorial Boat Launch Sign –** Carter made motion to have a new sign made and freshen current sign with the cost not to exceed $1600, Holmes 2nd, AIF. Carter and Tom McCraner to replace the 4x4 posts.

**New Business**

**Audit – P Wisner** reports that Capital Asset Management, Employee, EFT, Conflict of Interest and Fund Balance policies need to be in place to meet Township fiscal responsibility. Samples submitted. Policies to be reviewed at future meetings to comply with next year’s audit.

**Assessor** – Public records inspection Policy. The assessor will meet with any person upon request at the Arcadia Twp offices. The records are kept in Ludington at his office. Carter made a motion to accept the policy, G. Wisner 2nd, AIF.

**Glovers Lake Road Work** – Elmers will begin work on Glovers Lake Road on September 21. Pavement will extend 3 feet on each side up to Gilbert Road, 1 foot thereafter. Carter recommends that the Township pay for the road to be widened 2 feet from M-22 to St. Pierre at a cost of $14K. G. Wisner stated it would support the “walkable community” and is a good economic decision. Holmes stated he is in favor at least up to St. Pierre because of foot and bike traffic safety. Cederholm questioned phone lines being too close. Carter asked for public comment.

**November Election –** P. Wisner reports that absentee ballots will be available September 19. She will set schedule for public access.

**Dumpster Day** – Discussion. Set for September 27 8:00 a.m. to noon.

**Petition – Parks and Recreation –** P. Wisner reports there were enough legal signatures and the petition is valid. If approved, the P & R. commission will have its own officers, clerk and budget. The commission officials are elected. Carter motioned to accept the resolution to approve ballot proposal a vote by the registered voters in the Township of Arcadia Park Commission at the next regular election to be held in the Township of Arcadia, Cederholm 2nd, roll call vote, AIF.

**Public Comment** –

Meeting adjourned by Carter at 8:45 p.m, unanimous consent.

Respectfully Submitted, Patrice C. Wisner/Clerk