Township of Arcadia

3422 Lake Street, Arcadia, MI 49613

March 11, 2021 7:00p

Township Board Meeting Minutes—VIA Zoom

Present—Janice McCraner, Supervisor; Patti Wilson, Clerk; Greg Wisner, Treasurer; Laurie Mason, Trustee; Pat Manke, Trustee

**Approve Agenda: Motion** to approve agenda as presented by Clerk Wilson, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, PASSED

**Motion** to approve bills as listed by Treasurer Wisner, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Treasurer Report**—Treasurer Wisner

**Clerk Report**—Clerk Wilson

**Motion** to approve minutes of February 11, 2021, Township Board Meeting by Trustee Manke, 2nd by Treasurer Wisner. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to observe Greek Independence Day by Trustee Mason. no 2nd. **Motion dies.**

**Motion** to approve the resolution to clarify and ratify actions relating to approval of agreement for contract service with Manistee County dated July 13, 2020 by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to approve the resolution to clarify and confirm designation of township zoning administrator and to appoint ordinance enforcement officer by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to appoint Treasurer Greg Wisner as board representative for Planning Commission by Clerk Wilson, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to appoint Brad Hopwood as a member of the Planning Commission by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to reappoint Brian Opdyke to the Planning Commission by Tresurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to appoint Michael Matteson as a regular member of the Zoning Board of Appeals for the period of March 11, 2021-March 11, 2022 by Clerk Wilson, 2nd by Treasurer Wisner. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to appoint Roger Brown as a regular member of the Zoning Board of Appeals for the period of March 11, 2021-March 11, 2022 by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to appoint Michael Cederholm as an alternate member of the Zoning Board of Appeals for the period of March 11, 2021-March 11, 2022 by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to appoint Thomas McCraner as an alternate member of the Zoning Board of Appeals for the period of March 11, 2021-March 11, 2022 by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to appoint Shannon Westgate as Planning Commission representative to the Board of Zoning Appeals for the period of March 11, 2021-March 11, 2022 by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Fire Department Report**: Wes Hull

**Parks & Recreation Committee Report**: Ross Kladder

**Motion** to give approval to the Parks & Recreation Committee to solicit bids for excavation in the Arcadia Beach Natural Areas to provide temporary access to the beach by Clerk Wilson, 2nd by Treasurer Wisner. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to purchase 4,000 beach grass plants at the cost of $1,000 for dune stabilization by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to give approval to the Parks & Recreation Committee to solicit proposals for conceptual drawings for the future development of the Arcadia Beach Natural Area by Trustee Manke, 2nd by Treasurer Wisner. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Mason—aye, Trustee Manke—aye. AIF, **PASSED**

**Update on burned house on M22**—Supervisor Janice McCraner

(Trustee Mason prematurely left the meeting at this point, and was no longer able to participate in voting.)

**Motion** to give approval to Supervisor McCraner to solicit two bids after March 15, 2021 for demolition of the burned house on M22 by Clerk Wilson, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye. AIF, **PASSED**

**BS&A Software update**—Treasurer Greg Wisner

**Motion** to approve the contract with BS&A to provide online access for personal tax bills (inquiries only) by Treasurer Wisner, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to authorize Supervisor McCraner to inquire with owners possible purchase options for the township of the old Campground property located on the northern end of Arcadia Lake by Clerk Wilson, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to appoint Roger Brown to the Cemetery Committee by Treasurer Wisner, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to appoint Michael Matteson to the Cemetery Committee by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to purchase air purifier for the township office at a cost of no more than $250 by Clerk Wilson, 2nd by Treasurer Wisner. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye. AIF, **PASSED**

**Motion** to adjourn by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye. AIF, **PASSED**

**No Public Comment**

Meeting adjourned at 8:36p

Respectfully submitted:

Michelle Swanson, Deputy Clerk

Patti Wilson, Clerk