Township of Arcadia

3422 Lake Street, Arcadia, MI 49613

May 13, 2021 7:00pm

Township Board Meeting Minutes—VIA In person (Board) and Zoom (public)

Present—Janice McCraner, Supervisor; Patti Wilson, Clerk; Greg Wisner, Treasurer; Pat Manke, Trustee; Laurel Mason, Trustee

**Agenda Additions:**

Under old business--Speeding on M22 & Glovers Lake Road

Under New business—Flood Plain Ordinance, Regional Summit letter, Marina report

**Motion** to approve agenda as amended by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**No public comment**.

**Treasurer’s Report**—Treasurer Wisner

**Motion** to add Donation Thank You Note form presented by Treasurer Wisner to the township Policy Manual by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Motion** to adopt an Insufficient Funds policy presented by Treasurer Wisner to the township Policy Manual by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Motion** to adopt a Tax Payment Overage/Shortage policy as presented by Treasurer Wisner to the township Policy Manual by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Motion** to adopt an Accepting Partial Property Tax Payments policy as presented by Treasurer Wisner to the township Policy Manual by Treasurer Wisner, 2nd by Trustee Mankee. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Clerk’s Report**—Clerk Wilson

**Motion** to approve bill as listed by Clerk Wilson by Treasurer Wisner, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Motion** to approve up to $1,200 to purchase a scanner to use in conjunction with the new BS&A, as well as other township needs by Clerk Wilson, 2nd by Trustee Mason. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Motion** to approve minutes of April 8, 2021 Board meeting minutes by Treasuer Wisner, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Motion** to approve minutes of April 15, 2021 Special Meeting with addition of “no public comment” added by Treasurer Wisner, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Correspondence**—Supervisor McCraner

**Motion** to instruct township attorney that going forward all correspondence on behalf of the Board be directed to all Board members for approval prior to being sent out by Treasurer Wisner, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Planning Commission report**—Treasurer Wisner

**Fire Department report**—Wes Hull. Since the last Board meeting there were 5 medical runs and fire runs.

**Motion** to purchase used Jaws of Life equipment from the Inland Township Fire Department for $1000 by Clerk Wilson, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Historical Commission report**—Lyle Matteson

**Cemetery Committee report**—Clerk Wilson

**Parks & Recreation Committee report**—Ross Kladder

**Recycling Committee report**—Trustee Mason

**Marina Report—**Supervisor McCraner for Harbormaster Dick Williamson

**Update on speeding on M22 & Glovers Lake Road**—Trustee Mason

**Motion** to accept Gilbert Excavating bid of $15,650 for demolition of burned house on M22 including ruined foundation and remediation of site contingent upon township attorney’s opinion by Treasurer Wisner, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Update on the old Marina and Campground properties**—Supervisor McCraner

**Motion** to reappoint members of the Zoning Board of Appeals to corrected 3 year terms beginning March, 2021 by Treasurer Wisner, 2nd by Trustee Mason. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Motion** to adopt the flood plain ordinance as presented by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Motion** to approve Lion’s Club use of Finch Park and the tennis courts for Arcadia Daze this summer by Clerk Wilson, 2nd by Trustee Manke. Supervisor McCraner—aye, Clerk Wilson—aye, Trustee Manke—aye, Trustee Mason—aye, Treasurer Wisner—no vote. 4 ayes, 0 nays, **PASSED**

**Motion** to add the Conservation District widget to the township website by Clerk Wilson, 2nd by Treasurer Wisner. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Motion** to purchase new toilet for the township hall by Trustee Mason, 2nd by Treasurer Wisner. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

**Public comment**: discussion by Mark Banaszak about a Pollard Marsh Walk to address butterfly population, sponsored by the Michigan Butterfly Network.

**Motion** to adjourn by Treasurer Wisner, 2nd by Clerk Wilson. Supervisor McCraner—aye, Clerk Wilson—aye, Treasurer Wisner—aye, Trustee Manke—aye, Trustee Mason—aye. AIF, **PASSED**

Meeting adjourned at 9:33p

Respectfully submitted:

Michelle Swanson, Deputy Clerk

Patti Wilson, Clerk