

Arcadia Township, Township Board Meeting Minutes
3422 Lake Street, Arcadia, MI
January 12, 2023-7:00 pm

Present: Paul Brown, Supervisor; Tracy Catlin, Clerk; Brad Berkshire, Treasurer; Pat Manke, Trustee; Laurel Mason, Trustee

Motion to approve the agenda as presented by Treasurer Berkshire, 2nd by, Trustee Mason **AIF, passed.**

Public Comment: none

Guest Speaker Mark Sohlden of the Manistee County Road Commission Projects explained the options for the 2023 Road Preservation Projects.

Motion to approve providing funds for the Nelson/Ware Road option (Option # 2) by Treasurer Berkshire, 2nd by Trustee Manke, Trustee Mason—aye, Trustee Manke—aye, Treasurer Berkshire—aye, Clerk Catlin—aye, Supervisor Brown—aye. **AIF, passed.**

Guest Speaker Mike Szokola of the Manistee Area Leadership Program gave a presentation on the Life Vest Loaner Station project. They would like a decision by the board meeting in February. Trustee Manke recommended checking with the township insurance carrier to clarify if extra coverage would be necessary. Leadership Program installs the Station and maintains it for five months. After that the Township is responsible for maintenance of the Station.

Guest Speaker Karla Smith-Kasten gave a presentation on a proposed project for a permanent recycling station in Onekama, with ADA access, and more frequent special waste disposal days. The Township was asked for a letter of support to help secure the grant. She cited Arcadia as the 2nd largest recycler in Manistee.

Motion to send a letter of support by Trustee Manke, 2nd by Trustee Mason, **AIF, passed.**

Treasurer's Report—Treasurer Berkshire. He will have office hours on February 28, 2023, from 9am to 5 pm.

Motion to approve the treasurer's report by Trustee Mason, 2nd by Trustee Manke, **AIF, passed.**

Clerk's Report—Clerk Catlin Listing of the Bills

Motion to approve the bills as presented by Treasurer Berkshire, 2nd by Trustee Mason. Supervisor Brown—aye, Clerk Catlin—aye, Treasurer Berkshire—aye, Trustee Manke—aye, Trustee Mason—aye. **AIF, passed.**

Motion to approve the Board meeting minutes of December 8, 2022 by Trustee Mason, 2nd Treasurer Berkshire. **AIF, passed.**

Correspondence – None

Planning Commission – Working on a draft to address short term rentals in the township.

Fire Department Report—Wes Hull. There were 10 medical runs and 0 fire runs since the last meeting.

107 runs for the year 2022. Township of Arcadia Fire Dept provided support for the Arcadia Bluffs 5K run in December and will receive donations from the event for their service.

Historical Commission Report—Treasurer Berkshire waiting for the invoice for the installation of the new furnace at the museum. Received a \$500.00 donation to the museum from Bear Lake Insurance.

Cemetery Committee Report— working on budget for 2023

Marina Committee Report—Treasurer Berkshire reported the board is working to have a cell phone in place prior to marina opening. Comments include need for No Wake signage and request for a notice to be posted for the next meeting.

Parks & Recreation Committee Report – Brian North reported continuing application for Finch Park grant. Need to have master plan that details how the money is to be spent prior to final application.

Old Business:

Motion to approve the Resolution of the Short-Term Rental zoning ordinance enforcement policy by Treasurer Berkshire, 2nd by Trustee Mason **AIF, passed.**

Tree Removal Project - Post Public Notice for applicants for the Tree Removal Project committee.

New Business:

Motion to approve the Budget Reconciliation Report by Trustee Manke, 2nd by Trustee Mason. Supervisor Brown—aye, Clerk Catlin—aye, Treasurer Berkshire—aye, Trustee Manke—aye, Trustee Mason—aye. **AIF, passed.**

Motion to approve the edited Public Notice of Township Meeting Schedule for 2023 by Treasurer Berkshire, 2nd by Trustee Mason **AIF, passed.**

Motion to nominate Tom Jass, Janet Rich, Mike Kwaiser to the Board of Review by Trustee Manke, 2nd by Treasurer Berkshire roll call vote **AIF passed.**

Trustee Manke is leaving the board effective at the close of this meeting.

Public Comment: Question on enforcement of zoning regulations. Glen Zaring is the Manistee County Ordinance Enforcement officer. Complaint forms are on the website. Janice McCraner, Manistee County Commissioner discussed open positions on the board

Motion to adjourn meeting adjourned at 8:30 pm by Treasurer Berkshire, 2nd by Trustee Mason, **AIF, passed.**

Respectfully submitted by

Tracy Catlin
Clerk Township of Arcadia