

Arcadia Township Board Meeting Minutes
Arcadia Township Hall
3422 Lake Street, Arcadia, Mi
October 13, 2022 7:00pm

Present: Supervisor Janice McCraner, Brad Berkshire, Treasurer; Pat Manke, Trustee; Laurel Mason, Trustee. Absent – Andrea Maidens, Clerk

Motion to approve the agenda as amended by Trustee Manke 2nd by Trustee Mason. **AIF-passed.**

Public Comment: Resident Connie Macek requesting, on behalf of the Arcadia Historical Commission, requesting ARPA funds for a new HVAC system for the Arcadia Historical Museum.

Guest Speaker: Mark Sohlden - Manistee County Road Commission. Mark discussed three proposals submitted to the Township Board regarding future road work on Steffins, Norconk and Erdman roads. Trustees will review.

Treasurer's Report: After September 14, 2022, interest charges will be added to any unpaid property taxes.

Motion to approve the Treasurer's Report by Trustee Mason, 2nd by Trustee Manke. Supervisor McCraner – aye, Treasurer Berkshire – aye, Trustee Manke – aye, Trustee – Mason – aye. **AIF- passed.**

Clerk's Report – Listing of the Bills: Motion to approve the Clerk's listing of the bills as presented by Trustee Manke, 2nd by Trustee Mason. Supervisor McCraner- aye, Treasurer Berkshire – aye, Trustee Manke – aye, Trustee Mason, aye. **AIF- passed.**

Motion to approve 9-8-22 Board Meeting Minutes: Motion to approve the amended 9-8-22 Board Meeting Minutes by Trustee Manke, 2nd by Treasurer Berkshire, **AIF – passed.**

Motion to approve the 9-17-22 Special Meeting Minutes: Motion to approve the amended 9-17-22 Special Meeting notes by Trustee Manke, 2nd by Trustee Mason. **AIF – passed.**

Correspondence: A letter of resignation, effective November 30, 2022, was received by Clerk Andrea Maidens. **Motion to accept the resignation of Clerk Maidens by Treasurer Berkshire, 2nd by Trustee Manke.** Supervisor McCraner – aye, Treasurer Berkshire – aye, Trustee Manke – aye, Trustee – Mason – aye. **AIF -passed.** The Clerk's position will be posted. Any interested individual must submit their name to Manistee County as a write -in candidate by deadline of October 28, 2022, otherwise a Clerk will be appointed.

An application was received today for the Arcadia Township Supervisor position. The applicant is Paul Brown. A special meeting, set for October 19, 2022 at 4:00 pm, to decide which of the two applicants will be chosen.

Motion to accept the resignation of Clerk Maidens by Treasurer Berkshire, 2nd by Trustee Manke. **AIF – passed.**

Planning Commission: Treasurer Berkshire stated that the Grand Traverse Land Conservancy submitted a Zoning Compliance Permit for proposed construction of an Arcadia Marsh Visitor and Volunteer Kiosk at 16945 Northwood HWY, Arcadia. The Planning Commission approved the permit.

Fire Department: Fire Chief Hull reported that there were twelve medical runs and 3 fire runs. The Fire Department is preparing for winter. The Fire Department will be actively involved with the Trunk n Treat event on Lake Street, October 31, 2022.

Historical Commission: A new security system is in place.

Cemetery Committee: none

Marina Concerns: The marina is now closed for the season.

Motion to approve Jim Vandam as a new member to the Marina Committee by Trustee Manke, 2nd by Treasurer Berkshire. **AIF – passed.**

Parks and Recreation Committee: Brian North presented an update on the beach grant. A boundary survey is needed. Two bids were submitted. **Motion** to approve the Spicer Group for fee of \$1700.00 by Treasurer Berkshire, 2nd by Trustee Mason. Supervisor McCraner – aye, Treasurer Berkshire – aye, Trustee Manke – aye, Trustee Mason – aye. **AIF - passed.**

Application received to fill position on Parks and Recs committee: **Motion** to approve Deb North to the Parks and Recreation Committee by Trustee Manke, 2nd by Trustee Mason. **AIF – passed.**

Website Committee: The Committee met and is spending time investigating other websites for ideas. Patti Wilson is currently managing the website. Looking for a Webmaster was discussed.

Old Business: ARPA Funds were discussed. The results of the surveys determined that there were two majority concerns, dead tree removal and sidewalk repair/replacement. The Lions have offered to replace and plant new trees.

Motion: to spend ARPA funds on removal and clean-up of dead trees in the Village of Arcadia. **Motion** made by Treasurer Berkshire, 2nd by Trustee Manke. Supervisor McCraner – aye, Treasurer Berkshire – aye, Trustee Manke – aye, Trustee Mason – aye. **AIF – passed.**

New Business: Tax Allocation Board Request. **Motion** to approve the Tax Allocation Board Request by Trustee Manke, 2nd by Trustee Mason **AIF – passed.**

A bid was received by Jim Stoops for snowplowing the 2022-2023 season. The snowplowing fee for the 2021-2022 was donated to the township by the Stoops family. **Motion:** to approve Jim Stoops for snowplowing made by Trustee Manke, 2nd by Treasurer Berkshire. Supervisor McCraner – aye, Treasurer Berkshire – aye, Trustee Manke – aye, Trustee Mason – aye. **AIF – passed.**

Public Comment: Short term rentals are of concern. Many issues were discussed. Brad Hopwood from the Planning Commission is working with the Arcadia Township Attorney about these concerns.

An acknowledgement and gratitude was expressed to Janice McCraner for her many years of dedication to the Supervision of the Township of Arcadia. Cake and ice cream will be served after the meeting.

Adjourn at 8:37 pm.