

## **Township of Arcadia Special Board Meeting**

**April 24, 2023**

**Arcadia Township Hall**

**3422 Lake Street, Arcadia, Michigan 49613**

### **Township Special Board Meeting Minutes**

1. **Call to order.** The meeting was called to order at 7:00 p.m.
2. Roll Call. **Present:** Paul Brown, Supervisor; Tracy Catlin, Clerk; Brad Berkshire, Treasurer; Laurie Mason, Trustee; Jojo Chacon-Lontin, Trustee.
3. **Motion** by Treasurer Berkshire to approve agenda with amended item 5 to read: "Approve 04/13/2023 Meeting Minutes," 2<sup>nd</sup> by Clerk Catlin. AIF, passed.
4. **Public Comment on Agenda Items:** None.
5. **Motion** to approve 04/13/2023 Meeting Minutes by Treasurer Berkshire, 2<sup>nd</sup> by Trustee Mason. AIF, passed.
6.
  - a. Visit by State Representative Roth on Friday, May 19, 2023 from 5 pm to 6 pm. Forum will be an open house/meet and greet. This will be posted for the public.
  - b. Revisions to Harbormaster contract are not material; certain wording was clarified.  
**Motion** to approve revised Harbormaster Contract by Clerk Catlin; 2<sup>nd</sup> by Trustee Mason. AIF, passed.
  - c. Manistee County Planning Dept. Contract currently ends on July 12. The county has requested that it be extended to end on September 30 and renewed annually from that date, thereby coordinating with the county's budget calendar. Treasurer Berkshire stated that this action would have no effect on our budget, as the funds have already been approved and allocated.  
**Motion** to approve Manistee County Planning Department contract from July 12 through September 30, 2023, and to renew annually on October 1 by Trustee Mason, 2<sup>nd</sup> by Trustee Chacon-Lontin. AIF, passed.
  - d. Channel Dredging Project. Mr. Ross Kladder was thanked formally for his extensive assistance to the township in making this project a reality: without his efforts, it is unlikely that this would have been accomplished before the beginning of summer. Much appreciated!  
Three bids for the project were reviewed. The lowest bid is from Viking and includes the removal of sand from the channel to the beach area in front on Sunset Station. In addition, this company can begin work during the second week of May. The bid is \$251,000, \$160,000 of which is covered by the millage passed last fall. Treasurer Berkshire presented a plan by which the remainder can be met with funds that are available to the township. There was very positive public support for the plan to shore up the beach in front of Sunset Station.  
**Motion** to accept the Viking bid for channel dredging and sand removal/relocation for \$251,000, with funding per Treasurer Berkshire's recommendations by Trustee Mason; 2<sup>nd</sup> by Clerk Catlin. Trustee Chacon-Lontin – aye; Treasurer Berkshire – aye; Trustee Mason – aye; Clerk Catlin – aye; Supervisor Brown – aye. AIF, passed.

- e. Tree project update. We are awaiting a second bid for this work, to include tree cutting/trimming/stump removal. Upon its receipt, a special meeting will be called to discuss this project further and to approve a bid. Special Board Meeting date will be posted for the public.
  - f. Update on Short-Term Rental Ordinance. Proposed ordinance soon to be posted on the township website, with a request for public comment.
7. Public Comment: The Lions are planning to plant trees in the fall and over the next couple of years; possibly as many as 60, and are considering sugar maples. They are investigating costs and other considerations.
8. **Motion** by adjourn by Treasurer Berkshire, 2<sup>nd</sup> by Trustee Mason. AIF, passed. Meeting adjourned at 7:25 p.m.