

Special Meeting  
Arcadia Township Park Commission  
May 16, 2019  
6:30 pm  
Arcadia Township Hall  
3422 Lake Street, Arcadia, MI 49613

Agenda

- I. Call to order/Pledge
- II. Roll Call
- III. Public Comments: Agenda Items
- IV. Approve/Amend Agenda
- V. Approve Minutes for May 2<sup>nd</sup> Meeting
- VI. Correspondence
  - Resignation
- VII. Old Business
  - Parking Lot Striping
  - Sunset Station Playground Sand
  - Lawn Care
  - Purchase of mower
  - Job Posting
  - Restroom/Trash Maintenance
  - General Maintenance
  - Barrier and Steps
- VIII. New Business
  - Park Commission Bylaws and Parks and Places of Recreation Act 157
- IX. Public Comment
- X. Adjourn

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- I. Call to Order/Pledge - The meeting was called to order at 6:40 pm.
- II. Present were: John Steben, Tom Farnsworth, Mike Slavens, Tina Slavens, Greg Mathieu. Also present were Janice McCraner, Patti Wilson, Kelly Campbell, Roger and Lynn Brown, and Lyle Mattison.
- III. Public Comments: Agenda Items – None
- IV. Approve/ Amend Agenda – Motion to approve agenda as written by Farnsworth, seconded by Mathieu. AIF
- V. Approve Minutes of May 2<sup>nd</sup> Meeting - The minutes were not approved as written. Old Business section (f) was questioned relative to the lawn care portion of the minutes. A discussion was had regarding bids that were received from lawn service contractors and their ability to perform the service within our budget constraints. Farnsworth suggested that the Commission not purchase a mower at this time and instead contract with lawn mowing company for the service. A motion by Farnsworth to table the decision until our next special meeting was seconded by Mathieu. Vote to approve by Farnsworth, Steben, Mathieu. Not approved by Mike Slavens and Tina Slavens.
- VI. Correspondence – Resignation - A motion was made by Farnsworth to accept the resignation of Dan Macek from this commission. The motion was seconded by Mike Slavens. AIF The recommendation will be forwarded to the Township Board for their review.

VII. Old Business –

- . Parking Lot Striping – The blueprint for the striping will be shared with the Manistee County Road Commission. Mathieu will take the blueprints to them for their review.
  
- . Sunset Station Playground Sand – Al Gilbert who submitted a bid for this project will check his agenda to see when he can do this . \*
  
- . Lawn Care – Tabled until the next special meeting.
  
- . Purchase of a Mower – Tabled until the next special meeting.
  
- . Job Posting - The job posting for a Lawn Maintenance Position was submitted. Motion to approve the posting by Farnsworth, seconded by Mathieu. AIF. The posting was subsequently placed on the board outside the township office.
  
- . Restroom/Trash Maintenance – The bid from White Glove Cleaning in Bear Lake was accepted. Motion by Farnsworth, seconded by Steben. AIF They will be notified that the commission accepted their proposal.
  
- . General Maintenance – A discussion was had regarding the job description for this position. It was determined the maintenance needs for the parks could be managed through volunteer services.
  
- . Barrier and Steps - Discussion regarding the steps was tabled because water levels which prevent our ability to put steps in at this time. 3 rolls of wooden snow fencing will be placed around the Sunset Station Platform to prevent accidents by beach goers.

VIII. New Business –

- Park Commission Bylaws and Parks and Places of Recreation Act 157 - Tabled until the next meeting.

IX. Public Comment – There was input from the public regarding various issues throughout the meeting

\*\*The next Special meeting will be held on May 20, 2019

X. Adjourn – The motion to adjourn at 8:40 pm was made by Mathieu seconded by Farnsworth.

Respectfully submitted by Tina Slavens