

**Township of Arcadia Board Meeting**  
**April 4, 2024 6:00 p.m.**  
**Arcadia Township Hall**  
**3422 Lake Street, Arcadia, Michigan 49613**  
**Township Special Board Meeting Minutes**

1. **Call to order.** The meeting was called to order at 6:00 p.m.
2. **Roll Call. Present:** Paul Brown, Supervisor; Tracy Catlin, Clerk; Laurie Mason, Trustee; Brad Berkshire, Treasurer. Absent: Jojo Chacon-Lontin, Trustee.
3. **Motion** by Trustee Mason to approve the agenda, AIF, passed.
4. Discussion of bids submitted for Sunset Station Phase I Renovation Project. A group of residents worked with the engineering firm GEI to evaluate all of the bids based in all relevant factors (price, timing, experience, proximity, intangibles), and provide a recommendation. This information was reviewed and discussed by the board and a decision was reached. It was also noted that due to availability the dune grass may not be planted until Spring of 2025
5. **Motion** by Clerk Catlin to award the bid for Phase I of the Suset Station Renovation Project to Gilbert Excavation, 2<sup>nd</sup> by Trustee Mason. Roll Call Vote: Treasurer Berkshire, aye; Trustee Mason, aye, Clerk Catlin, aye, Supervisor Brown, aye. All in Favor, passed.
6. **Public Comment – Other Items.** None
7. **Motion** to adjourn by Trustee Mason, 2<sup>nd</sup> by Clerk Catlin. All in favor, passed. The meeting adjourned at 6:27 p.m.