

**Township of Arcadia  
Planning Commission Minutes  
December 1, 2022  
Regular Meeting**

**Call to Order:** 7:02 pm

**Roll Call:** Berkshire, Kluesner, Westgate, Opdyke

**Approval of Agenda:** Motion to approve Berkshire, support Opdyke, U/C

**Approval of Minutes:** Motion to approve Opdyke, support Berkshire, U/C

**Public Input – Non-Agenda Items:** Inquiry made about the influx of complaints regarding STR

**Business:**

- Presentation: Jody Lynch & Mike Szokola, Manistee Planning Department
  - Explanation of the role of the Planning Department in service to Arcadia Township
  - Discussion/Q&A
    - Zoning compliance procedures
    - Current zoning governing response to short term rental complaints
    - Short-term rentals
      - Ordinance challenges in other communities
      - Pending State legislation
      - Governing options for consideration
- Annual PC Organizational Meeting
  - Motion to approve proposed slate of officers by Berkshire, supported by Opdyke, U/C
    - Brad Hopwood, Chair
    - Brad Berkshire, Vice Chair (Arcadia Township Board)
    - Shannon Westgate, Secretary
    - Phil Kluesner, Commissioner
    - Brian Opdyke, Commissioner
  - Motion to approve 2023 proposed meeting schedule by Berkshire, support Kluesner, U/C, Secretary Westgate to provide signed copy of meetings resolution for filing
    - All regular scheduled Planning Commission meetings to be held at 7:00 pm at the Arcadia Township Hall
      - January 5
      - February 2
      - March 2
      - April 6
      - May 4

- June 1
- July 6
- August 3
- September 7
- October 5
- November 2
- December 7

**Work Session**

- Zoning Ordinance Text Revisions: to be discussed in future meetings

**Public Input – Agenda Items Only:** None

**Meeting Adjourned:** 8:25 pm

**Next Meeting:** January 5, 2022, 7:00 pm at Arcadia Township Hall