

Township of Arcadia Special Board Meeting

May 3, 2023

Arcadia Township Hall

3422 Lake Street, Arcadia, Michigan 49613

Township Special Board Meeting Minutes

1. **Call to order.** The meeting was called to order at 7:00 p.m.
 2. Roll Call. **Present:** Paul Brown, Supervisor; Tracy Catlin, Clerk; Brad Berkshire, Treasurer; Laurie Mason, Trustee; Jojo Chacon-Lontin, Trustee.
 3. **Motion** by Trustee Mason to approve agenda, 2nd by Clerk Catlin. AIF, passed.
 4. **Public Comment on Agenda Items:** Question regarding actual ownership of trees in front of residents' houses: 33 feet in toward the house from the middle of road is public domain.
 5. **Motion** to approve 04/24/2023 Meeting Minutes by Trustee Chacon-Lontin, 2nd by Clerk Catlin. AIF, passed.
 6. a. Tree project bids and vendor selection. Supervisor Brown reviewed the two formal bids received for this work, including his follow-up research to clarify items such as costs, reputation, timing, etc. **Motion** by Trustee Mason to select Smitty's as the vendor for the Arcadia tree project and to authorize an expenditure of up to \$45,000 to cover Smitty's quote as well as unforeseen expenses that may arise in relation to this project, 2nd by Trustee Chacon-Lontin. Trustee Chacon-Lontin – aye; Treasurer Berkshire – aye; Trustee Mason – aye; Clerk Catlin – aye; Supervisor Brown – aye. AIF, passed.
Supervisor Brown to notify Smitty's of this decision following this meeting. Notice of tree project to be posted on bulletin board. Trustee Chacon-Lontin to be the point of contact for the tree project when Supervisor Brown is out of town.
 - b. Dredging Update. Discussion held regarding permit acquisition, depositing of sand to enlarge beach in front of Sunset Station. This is still slated to be accomplished by the end of the month, weather permitting.
 - c. Update on Short-Term Rental (STR) Ordinance. It is hoped that by the end of the week we will post on the township website a draft of the STR ordinance, as well as a notice with some context and a couple of options regarding the STR policy/rules for Arcadia. The public will then have approximately 2 weeks to review these materials and will be encouraged to submit written comments prior to the next board meeting on May 17. We plan to use that meeting to determine how to proceed on this matter.
7. Public Comment: None.
 8. **Motion** to adjourn by Trustee Mason, 2nd by Treasurer Berkshire. AIF, passed. Meeting adjourned at 8:15 p.m.