

## Arcadia Township Special Board Meeting/Public Hearing

March 11, 2025

Arcadia Township Hall

3422 Lake Street, Arcadia, Michigan 49613

### Township Board Minutes

1. **Call to order.** The meeting was called to order at 3:00 p.m.
2. **Roll Call. Present:** Paul Brown, Supervisor; Tracy Catlin, Clerk; Brad Berkshire, Treasurer; Mike Matteson, Trustee. **Absent:** Laurie Mason, Trustee.
3. **Motion** by Clerk Catlin to approve the agenda, 2<sup>nd</sup> by Treasurer Berkshire. AIF, passed.
4. **Public Comment: On Agenda Items as Addressed.**
5. **New Business: 2026 Budget Discussion**

In a successful attempt to streamline this discussion and avoid being persnickety – as the anticipated budget had been discussed in great detail at an earlier public meeting – Supervisor Brown and Treasurer Berkshire presented a picture of the overall design and rationale of the proposed fiscal year 2026 budget. They explained how the general fund is organized and the one-time and recurring expenses that are anticipated, as well as the revenue that is expected. The few adjustments that were made since the discussion at the February board meeting were described.

Additional and unexpected duties of the township clerk, requiring substantial availability, responsibilities and effort, were noted by board members. **Motion** by Trustee Matteson to pass a resolution to increase the Clerk's salary to \$26,000.00, 2<sup>nd</sup> by Treasurer Berkshire, effective as part of the fiscal year 2026 budget to begin on April 1, 2025. Trustee Matteson aye; Treasurer Berkshire aye; Supervisor Brown aye. Clerk Catlin abstained. AIF, passed. A Resolution will be voted on at the regular March board meeting.

Members of the public who were present at the meeting were given an opportunity to comment on any of the budget items that were discussed.

6. **Motion** by Treasurer Berkshire to adjourn the meeting, 2<sup>nd</sup> by Trustee Matteson. AIF, passed. Meeting adjourned at 3:32 p.m.