

Park Commission Arcadia Township Hall

Meeting Minutes November 2, 2017

- I. Call to Order - The meeting was called to order by Dan Macek at 6:30 P.M.
- II. Roll Call. Present were John Steben, Mike Slavens, Tina Slavens, and Dan Macek Absent were Frances Holmes and Diane Hughes
- III. Public comments – The suggestion was made to create a brochure regarding the ability to reserve a pavilion and/or set up an on line system for doing so
- IV. Approve/Amend Agenda - The agenda was reviewed and approved with the addition of moving the kayak dock. John Steben’s Trails Committee information was also added to new business. Motion to approve by Tina Slavens, 2nd by John Steben , AIF
- V. Treasurer Report - Information was received from Patty and Frances Holmes will set up a meeting with her to clarify expenditure items.
- VI. Approve Minutes of Past meeting - October 9th minutes were reviewed and approved with the exception of a change in our new meeting date starting in May. It will be the 1st Thursday of the month instead of the 2nd Thursday. Motion to Approve by Tina, 2nd by John Steben
- VII. Correspondence –
- VIII. Committee Reports -
 - a. Safety Check Lists – no new information was reported.
 - b. Park Committee Reports including Trails Committee –Work group discussions regarding Grebe, Finch Park and Pickert Park were tabled until spring. John Steben will continue to attend and will share information from the Manistee County Trails Committee meetings which are held on the first Tuesdays of the month. The next meeting will be held on 12/2/2017.

IX. Old Business

a.

b. c.

Fall Cleanup – Dumas Enterprises has been selected to do the fall cleanup at Finch and Pickert Parks. Discussion was had about closure of the bathrooms at Sunset Station and Grebe Park. It was thought that all bathrooms should be closed until April 15th. A motion was made by Mike Slavens to do this , 2nd by Dan. AIF except John Steben.

Review 2018 Calendar - Calendar was reviewed. Each member received a copy. 2018-2019 Budget -Dan and Frances will meet and develop a budget for next year. Then they will meet with Patty to go over the proposed budget. Most likely there will only be a few additional expenditures from the past, i.e. the telephone at the beach.

X. New Business

- a. Trim trees @ tennis courts –Paul Gerhart’s Tree Service was selected to cut the branches of the trees up over the tennis courts and trim the pines out of the fence . Tina made a motion to approve, seconded by Mike. AIF
- b. Order supplies at Jack Pine – we now have the ability to order supplies from Jack Pine under a separate account for the Parks Committee.
- c. Claim missing swings on Insurance – Dan will talk to the clerk and supervisor about claiming the missing swings on the township insurance policy.
- d. Year End Report – Dan Provided us with a written Park Commission Year End Summary Report for 2017. Achievements of the Parks Commission in general and each park individually were noted.
- e. Kayak Racks – Dan will talk to Jimmy Stoops about moving the kayak

racks.

XI. Public Comment – A park reservation procedure will be discussed more in the future. Dan will draft a plan for the committee to review.

XII. Adjourn – Thee meeting was adjourned at 7:45 by Dan Macek .
Respectfully Submitted: Tina Slavens